



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

SPECIAL BOARD OF EDUCATION MEETING

August 16, 2022
6:55PM OPEN SESSION

Ken Mintz, President
Rachel Hurd, Vice President
Laura Bratt, Clerk

Shelley Clark, Member
Susanna Ordway, Member
Anya Ayyappan, Student Board Member

1.0 Call to Order

2.0 Attendance

3.0 Acceptance of Open Session Agenda and Public Comment

4.0 Action Items

4.1 Consideration of Approval of the Memorandum of Understanding between the Measure J Traffic Congestion Relief Agency (DBA "TRAFFIX") and San Ramon Valley Unified School District Regarding the Expectations and Responsibilities Associated with the Implementation of the TRAFFIX Student Transportation Service

Enclosure
Action

Adjournment

In compliance with Brown Act regulations, this agenda was posted 24 hours before the noted meeting. Cindy Fischer, Executive Assistant

DATE: August 16, 2022

TOPIC: CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE MEASURE J TRAFFIC CONGESTION RELIEF AGENCY (DBA "TRAFFIX") AND SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT REGARDING THE EXPECTATIONS AND RESPONSIBILITIES ASSOCIATED WITH THE IMPLEMENTATION OF THE TRAFFIX STUDENT TRANSPORTATION SERVICE

DISCUSSION: Since 2009, the San Ramon Valley Unified School District has participated in and benefitted from the TRAFFIX Student Transportation Service. TRAFFIX is a traffic congestion relief program funded by Measure J, the 1/2 cent sales tax approved by Contra Costa voters in 2004. Its sole purpose is to reduce traffic congestion caused by parents driving their children to and from school through some of the San Ramon Valley's most congested intersections.

To determine where the program would reduce the most traffic, TRAFFIX conducted comprehensive traffic studies throughout the Valley, and surveyed parents at all San Ramon Valley schools. After careful analysis, TRAFFIX established routes and service for Los Cerros Middle, Green Valley and Vista Grande elementary in Danville, and Pine Valley Middle, Country Club, Neil Armstrong, and Walt Disney elementary in San Ramon. In 2012, TRAFFIX added bus routes and service for Monte Vista High in Danville and California High in San Ramon. In 2014 TRAFFIX added a bus route and service for San Ramon Valley High in Danville and Coyote Creeks Elementary in San Ramon. Two additional buses were added to the Monte Vista fleets.

TRAFFIX is operated jointly by the Town of Danville, City of San Ramon, Contra Costa County, and the San Ramon Valley Unified School District, with funding from Contra Costa County Measure J. Two SRVUSD Board members serve on the TRAFFIX Board of Directors. One SRVUSD staff member serves on the TRAFFIX Technical Advisory Committee.

Each year, the District renews its agreement with the Measure J Traffic Congestion Relief Agency to identify the District's relationship to and involvement in the TRAFFIX Program.

RECOMMENDATION: It is recommended that the Board of Education approve this Memorandum of Understanding by and between the San Ramon Valley Unified School District and the Measure J Traffic Congestion Relief Agency.

BUDGET IMPLICATION: None.



Dr. John Malloy
Superintendent

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE MEASURE J TRAFFIC CONGESTION RELIEF AGENCY
(DBA "TRAFFIX") AND SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
REGARDING THE EXPECTATIONS & RESPONSIBILITIES
ASSOCIATED WITH THE IMPLEMENTATION OF THE
TRAFFIX STUDENT TRANSPORTATION SERVICE**

This Memorandum of Understanding is entered into this day of 18 July 2022, by and between the Measure J Traffic Congestion Relief Agency hereinafter referred to as the "Agency" and the San Ramon Valley Unified School District, hereinafter referred to as the "District."

RECITALS

WHEREAS, in November 2004, the taxpayers of Contra Costa County approved Measure J, a 25-year extension of a countywide ½-cent sales tax measure for the purposes of providing congestion relief through capital projects and programs; and

WHEREAS, one category of Measure J provides funding for a program entitled, "Safe Transportation for Children" and provides an estimated \$40 million over a period of 25 years for "the inauguration of a San Ramon Valley School Bus Program or other projects in the San Ramon Valley that reduce school related congestion, or improve the safety of children traveling to and from schools"; and

WHEREAS, the funding and the operation of this program has begun in FY 2009-10 and its development and program elements are subject to the review and approval of the Contra Costa Transportation Authority (the "Authority") and of the Southwest Area Transportation ("SWAT") Committee, a regional transportation planning committee of the Authority; and

WHEREAS, the public agencies of the San Ramon Valley ("Partnering Agencies") - consisting of the Town of Danville, City of San Ramon, Contra Costa County, and the San Ramon Valley Unified School District - have formed a three-tiered multi-agency advisory committee structure beginning in 2005 to develop a student transportation program with the specific purpose of reducing traffic congestion in the San Ramon Valley; and

WHEREAS, the Partnering Agencies acknowledged that funding from the Measure J sales tax for this program would not be sufficient to serve all 36 schools and approximately 32,000 public school students located within the San Ramon Valley; and

WHEREAS, the Partnering Agencies applied a program service priority approach based on the level of traffic congestion near school sites and adopted a list of "Priority 1," "Priority 2," and "Priority 3," schools to be served as described in the "Findings of the

Measure J School Bus Program Study – Report on Phase 2” document adopted by the Policy Advisory Committee and summarized, in alphabetical order, below:

	Priority 1	Priority 2	Priority 3
High Schools	California HS Monte Vista HS	SRVHS	
Middle Schools	Pine Valley MS Los Cerros MS	Diablo Vista MS Stone Valley MS	Charlotte Wood MS
Elementary Schools	Country Club ES Green Valley ES Neil Armstrong ES Tassajara Hills ES Vista Grande ES	Alamo ES Montevideo ES * Rancho Romero ES Walt Disney ES	Sycamore Valley ES

Note: Given the changing nature of the neighborhoods in the Dougherty Valley during this assessment, schools within the Dougherty Valley were not accounted for in this analysis.

* Montevideo Elementary School is no longer a consideration for TRAFFIX as the most recent LOS survey showed a marked improvement of nearby intersections from levels of E and F to C. Further analysis shows that service to MES would offer only marginal improvements to congestion within the Pine Valley Road/Broadmoor corridor. In addition, the travel patterns near Montevideo Elementary School showed that other transportation methods such as walking or bike riding were used to relieve congestion. Coyote Creek Elementary School has been recommended as the most recent June 2014 LOS analysis of intersections near Coyote Creek ES were surveyed at levels of F. Working with the outside-in approach of TRAFFIX, Coyote Creek ES was within relative proximity to Pine Valley MS to be tiered and meet the bell time constraints.

WHEREAS, the program service priority approach identified the following schools to receive service in the 2022-2023 school year:

1. Los Cerros Middle School (Contra Costa County and Danville);
2. Pine Valley Middle School (San Ramon);
3. Green Valley Elementary School (Contra Costa County and Danville);
4. Vista Grande Elementary School – (Danville)
5. Walt Disney Elementary School (San Ramon);
6. Country Club Elementary School – (San Ramon)
7. Neil Armstrong Elementary School – (San Ramon)
8. Monte Vista High School – (Contra Costa County and Danville)
9. California High School – (San Ramon)
10. San Ramon Valley High School – (Danville); and
11. Coyote Creek Elementary School – (San Ramon)

WHEREAS, the service to all eleven schools necessitate the commitment of significant staff resources and substantial financial commitment represented by an annual contract with a private service operator; and

WHEREAS, the service to all eleven schools is dependent upon the ability to “tier routes” to the greatest extent feasible and re-use buses to serve multiple schools during the morning and afternoon school bell times; and

WHEREAS, the ability to tier routes is dependent upon a commitment from San Ramon Valley Unified School District to proactively facilitate the efficient access onto, and off of, the school site; and

WHEREAS, the ability to tier routes may be dependent upon a commitment to consider adjusting School bell times if it should be deemed necessary; and

WHEREAS, the inability to facilitate the efficient access to/from the School site and/or adjust bell schedules to ensure the ability to tier routes may necessitate consideration of diverting service from a “Priority 1” school to a “Priority 2” school; and

WHEREAS, the Partnering Agencies have formed the Measure J Traffic Congestion Relief Agency, dba TRAFFIX (“Agency”), an independent Joint Powers Agency, to oversee the operation of the TRAFFIX Program; now therefore be it

RESOLVED that in consideration of the foregoing, the Agency and District, do hereby agree as follows that the parties agree to commit in taking the following actions:

1. The **Agency** shall:

- a. Fund, operate and manage the student transportation service;
- b. Serve as lead, through its Technical Advisory Committee members, for identification of necessary actions to implement the TRAFFIX service at the School, including school bus loading locations, traffic circulation, and any signing and/or striping necessary to implement the student transportation service at the school site plan; and
- c. Provide the public outreach efforts necessary to market the TRAFFIX Program at the School.

2. The **District** shall:

- a. Work with the Agency to implement a circulation plan to facilitate the efficient access onto, and off of, school sites including the provision of resources available

to facilitate the safe movement of school buses within school parking lots as identified in the attached Exhibits;

- b. Work with the Agency to identify an appropriate loading and unloading location for school buses as identified in the attached exhibits (Exhibits 1 through 11);
- c. Work to adjust bell times to the greatest extent feasible to enable the ability for the TRAFFIX Program to tier routes to provide the greatest level of service within funding limits;
- d. Work with the Agency to facilitate the promotion of the TRAFFIX Program, including hosting informational booths and events; dissemination of informational materials and promotional items; and facilitate correspondence with parents and the student body through classrooms and newsletter announcements or through e-mail announcements;
- e. Support and acknowledge the Measure J Traffic Congestion Relief Agency's Discipline Policy;
- f. Apply the San Ramon Valley Unified School District Board of Education policy on school bus discipline at school sites where appropriate to support actions taken under the Measure J Traffic Congestion Relief Agency's Discipline Policy;
- g. As may be required by applicable federal or state law, provide school transportation service to individuals with disabilities who qualify for such services.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates stated.

"AGENCY"

"DISTRICT"

MEASURE J TRAFFIC CONGESTION
RELIEF AGENCY

SAN RAMON VALLEY UNIFIED
SCHOOL DISTRICT

X 

 Sabina Zafar
 TRAFFIX Board of Directors

X _____
 Ken Mintz
 SRVUSD Board of Trustees

Date: 7/22/2022, 2022

Date: _____, 2022

Attachments:

- Exhibit 1 - Operational Agreements at Los Cerros Middle School
- Exhibit 2 - Operational Agreements at Green Valley Elementary School
- Exhibit 3 - Operational Agreements at Vista Grande Elementary School
- Exhibit 4 - Operational Agreements at Monte Vista High School
- Exhibit 5 - Operational Agreements at San Ramon Valley High School
- Exhibit 6 - Operational Agreements at Pine Valley Middle School
- Exhibit 7 - Operational Agreements at Country Club Elementary School
- Exhibit 8 - Operational Agreements at Neil Armstrong Elementary School
- Exhibit 9 - Operational Agreements at Walt Disney Elementary School
- Exhibit 10 - Operational Agreements at Coyote Creek Elementary School
- Exhibit 11 - Operational Agreements at California High School